



## Anna J. Boll Writing & Illustration

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Dear Author:

Congratulations on the publication of your work and thank you for inquiring about my Teacher/Reader Guide services. As a writer, I know that your time is best spent working on your next project, but you also want to make sure that your upcoming release is read and loved by children everywhere. A great way to do that is to provide educators, librarians, and readers with a guide that makes your book relevant to classroom curriculum, and encourages your readers to think deeply about your work.

Teacher/Reader Guides are commissioned by an author or by the publisher. They are often posted as free downloadable PDF's on a website for educators, librarians, and readers. The guides can be distributed as a pre-visit tool to prepare an audience for an upcoming author presentation. Home-school families, kids' book clubs, and classroom readers can benefit from the extra information and questions in the guide. Many public school teachers and librarians are required to deliver instruction that meets the requirements established in the Common CORE which I include at the Platinum level.

Here's what you can expect when you work with me:

- We will have an initial meeting or meetings (via phone, email, or Skype/Google Video chat) to discuss the book, and determine your needs and expectations for the project.
- I will send you a letter of agreement with a description of the agreed services, the deadline, and an estimate.
- You send me a copy of the book or ARC and any other author provided text. (Ex: existing research you want in the guide, book cover image, and/or author interview responses)
- I will do multiple readings of your book and complete a draft of the guide.
- I will send you the draft for comments.
- I will complete the guide, format it to your needs (Word, Pages, PDF) and deliver the final product.

By hiring me to craft a teacher/discussion guide, you get to focus on what is most important – your writing. I want you to be happy with the guide you receive, and I bring my experience as a writer and educator to every document I produce. I am a veteran educator with over 15 years of elementary, middle school, and adult classroom experience. I hold a Masters of Science in Education with a concentration in “Teaching and Learning” from the University of Southern Maine as well as a Masters of Fine Arts from the Vermont College of Fine Arts Writing for Children and Young Adult program. I have been an active SCBWI volunteer for the last ten years – most recently as the Regional Advisor for Northern New England.

Please review my list of services and fees. If you don't see what you're looking for, or if you have a different model in mind, please tell me. I'm happy to create a document that meets your needs.

Sincerely,



### Fee Schedule for Novel/Nonfiction Reading/Discussion Guides

- Fees for picture book guide commissions available upon request.
- Payment will be delivered in thirds. One-third after the letter of agreement is signed when the author/publisher sends me the book. One-third when I deliver the draft. One-third upon receipt and acceptance of final product.

1) Platinum: \$1000 for a book or ARC between 200-300 pages. (There will be an added fee for longer books.)

- Common Core Standards covered within this guide
- Short summary of book
- Basic Description of Main Characters
- Relevant vocabulary with definitions
- Explanation of different types of questions: Right There, Search & Find, On Your Own (See below)
- Reading and Discussion Questions for Sections of the Book (ex: Chapters 1-9)
- Extension Activities and Online Links
- About the Author Interview

2) Gold: \$750 for a book or ARC between 200-300 pages. (There will be an added fee for longer books.)

- Common Core Standards covered within this guide
- Short summary of book
- Relevant vocabulary
- Reading and Discussion Questions that encourage critical & creative thinking for Sections of the Book (ex: Chapters 1-9)
- About the Author Interview

3) Silver: \$500 for a book or ARC between 200-300 pages. (There will be an added fee for longer books.)

- Short summary of book
- Reading and Discussion Questions that encourage critical & creative thinking for Sections of the Book (ex: Chapters 1-9)
- Extension Activities



In order to encourage reading comprehension, as well as higher order thinking, teachers and students will encounter the following three types of questions:

Platinum:

Right There (RT): These are short (often one word) answers to the questions who, what, when, and where.

Search & Find (SF): These questions require a longer answer and can be found if you look in the text. You might have to “read between the lines” or infer the correct answer.

On Your Own (OYO): These questions ask you do some independent thinking. They might require you to form an opinion, be creative, or come up with a logical conclusion about the text but you will not find the answer in the text.

Gold & Silver:

Search & Find (SF): These questions require a longer answer and can be found if you look in the text. You might have to “read between the lines” or infer the correct answer.

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